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| **TO WHOM IT MAY CONCERN:** |  |  |  |  |
|  |  |  |  |  |  |  |
|  | THIS IS TO CERTIFY that funds are available for the salary of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ of the  |
| Division of Batanes effective payroll for the month of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. |  |  |  |
|  |  |  |  |  |  |  |
| **No.** | **Sta. Code** | **Name** | **District** | **Employee No.** | **Position** | **Effective From** |
|  |  |  |  |  |  |  |
| Issued for Official purposes. |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  | Certified by: |  |
|  |  |  |  |  |
|  |  |  |  | Administrative Officer V |
|  |  |  |  |  |  |  |
|  | Funds Available: |  |  |  |  |
|  |  |  |  |  |
| AO V-Budget Officer |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |

 Approved by:

Schools Division Superintendent